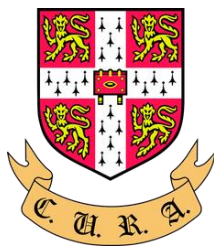


CAMBRIDGE UNIVERSITY RIFLE ASSOCIATION



(Registered Charity 258396)

CONSTITUTION AND RULES

Amended July 2023

0. INTERPRETATION

In the interpretation of these rules the following definitions apply unless stated otherwise:

“Full-Bore shooting” shall mean target shooting disciplines for which the NRA is the national governing body, including, Target Rifle, Match Rifle and Muzzle Loading.

“Year” shall mean the academic year from the first day of October in any year until the thirtieth day of September next.

“NRA” shall mean National Rifle Association of the United Kingdom, Registered Charity 219858.

1. NAME

The name of the Club shall be “Cambridge University Rifle Association”, hereafter referred to as “CURA”, or “the Association”.

2. AIMS AND OBJECTS

The aims and objects of the Association will be:

- (1) The advancement of amateur sport for the public benefit by encouraging and developing full-bore shooting within the University of Cambridge (“University”); and
- (2) The organisation or provision of facilities for the learning, teaching, coaching, practising and competing in full-bore shooting with the object of promoting health and wellbeing; and
- (3) The advancement of sports education by the provision of support, assistance and encouragement for full-bore shooting in order to enable members to develop their capabilities and fulfil their potential;
- (4) To provide teams to represent the University of Cambridge in matches against the University of Oxford and other teams;
- (5) To operate in such a way as to maintain the Club’s Home Office approved status; and
- (6) Coordination with clubs of other shooting disciplines within the University in furtherance of aims and objects (1), (2), (3) and (4) above.

The aims and objects set out above will be directed primarily for the benefit of undergraduate and postgraduate student members (Student Members) of the University, but may additionally benefit other members of the University and/or residents of Cambridge and the surrounding area where the Committee is satisfied that to do so would be conducive or incidental to the benefit of Student Members of the University.

3. MEMBERSHIP AND FEES

- (1) Membership of the Association shall be open to all Student Members of the University and (subject to clause 3(2)) other individuals by arrangement with the Committee.
- (2) Membership shall consist of the following categories:
 - (a) *Probationary Membership*
New Members shall be known as Probationary Members unless they provide written proof to the satisfaction of the Committee, of current or recent membership of a rifle club approved by the relevant Secretary of State for the use of full-bore rifles. Probationary Members shall, subject to approval by the Committee, become Full Members on completion of a period of three months' membership of the Association in which they regularly participate in shooting organised by the Association. Until a Probationary Member has been trained in the safe handling and use of firearms and has been issued a Shooter Certification Card (SCC), they must be supervised at all times when in possession of firearms or ammunition by either the range officer or a Full Member of the Association.
 - (b) *Full Membership*
Full Members shall be those who have provided written proof, to the satisfaction of the Committee, of current or recent membership of a rifle club approved for the use of full-bore rifles or have undergone a period of three months' Probationary Membership of the Association. Full Members alone are to be members of the Committee or to conduct range supervision. At no time may the membership of the Association comprise a greater ratio of Probationary to Full Members than has been permitted by the relevant Secretary of State.
 - (c) *Honorary Membership*
Honorary Membership of the Association is open to those persons nominated by the Committee and approved by the President or Chair. An Honorary Member shall not be liable to pay any annual subscription and shall be entitled to all the benefits of membership of the Association upon the consent of the Committee. Honorary members must not use their membership to justify the use of firearms. The Senior Treasurer, President, Vice-Presidents, Chair and Vice-Chair (clauses 5(3), 5(4) and 5(5)) shall be deemed ex-officio Honorary Members.

Student Membership shall refer to Probationary or Full Membership of CURA held by Student Members of the University. The Committee may admit to membership individuals who are not Student Members of the University provided that, should non-student membership (excluding *ex-officio* Honorary Members) constitute more than 10% of the total membership of the Association, the Committee, with the approval of the Senior Treasurer, determines that the composition of the membership of the Association is in the best interests of the Student Members of the Association. Non-student membership is to be reviewed annually by the committee.

- (3) There shall be annual fees for membership, which are reviewed and determined at the Michaelmas Annual General Meeting each year. Subscriptions shall fall due upon the first day of Full Term in the Lent term of every year.
- (4) In addition to the subscriptions mentioned above, reasonable charges may be made by the Association for the supply and use of ammunition and equipment. Additionally, the costs of practice and competition shoots, including entry fees, transport, accommodation, catering and facility hire, may be apportioned among those members taking part therein. Any member causing damage to or loss of the Association's property (fair wear and tear excluded) shall be personally liable to make good all such damage or loss. Such charges shall be determined by the Committee.
- (5) Any monies owed by members to the Association shall fall due within one month of a request for their payment by the Junior Treasurer. Should any member fail to make payment within this period, their names may be sent to the Senior Treasurer. Such members may be suspended at the discretion of the Committee and the Junior and Senior Treasurers shall have the power to sue for and recover any monies owed. Anyone ceasing to be a member for whatever reason shall continue to be liable to CURA for any charges incurred on their behalf whether notified prior to, or after, their membership ceased.
- (6) All members will be subject to the regulations of the constitution and by joining the Association will be deemed to accept these regulations, as well as any rules/codes of practice that the Association has adopted.
- (7) Membership of the Association is terminated if the member resigns by written notice to the Association or if the member is expelled in accordance with clause 10 and may be terminated if any sum due from the member to the Association is not paid in full within three months of it falling due. All Student Members shall cease to be Members of CURA on 30th September following completion of their course of study at the University.

4. EQUALITY OF OPPORTUNITY

- (1) The Association is committed in its pursuit of sporting participation and excellence to equality of opportunity and to a proactive and inclusive approach to equality, which supports and encourages all under-represented groups, promotes an inclusive culture, and values diversity.
- (2) The Association is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (3) The Association has a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (4) The Association will deal with any incidence of discriminatory behaviour seriously, according to the Association's disciplinary procedures (detailed in clause 10).

5. THE COMMITTEE

- (1) The day-to-day management of the Association's affairs shall be conducted by the Committee, which shall be elected annually at a General Meeting of resident members of the Association after the Chancellors match, with exception of the Senior Treasurer (see 5(3)), the Chair (5(4)), President and Vice-Presidents (5(5)).
- (2) The Committee shall consist of:

Position	Role(s)	Voting rights		
		Committee Meeting	General Meeting	Disciplinary Meeting
Senior Treasurer	See clauses 3(2), 3(5), 5(3), 7(4), 9, 10 and 13	no	no	yes
Captain	Ensuring that all responsibilities of Committee members are being fulfilled and assisting where appropriate; selection of match teams (see Appendix A); awarding of Association Colours and Half-Blues; application to the Blues Committee for the awarding of a shooting Full-Blue where criteria are met (see Appendix B); presentation at each Michaelmas Annual General Meeting of a report concerning the activities of the Association since the preceding Michaelmas Annual General Meeting; various other tasks including: Sports Service Registration, range bookings, Home Office Approval, liaising with local police, organising Varsity Matches.	yes	yes	yes
Honorary Secretary	Keeping the minutes of the proceedings of the Committee and of General Meetings, all records of competitions, a register of the property of the Association including a register of trophies and current holders, a list of members and their participation in the Association's activities, a database of alumni and supporters of the Association and ensuring GDPR compliance, and any other such records as the Committee may from time to time decide; submitting all applications for the use of ranges and for all other organisation on the range; liaising with the Sports Service; assisting the Captain in the above duties and holding the power to act as de facto Captain in his/her absence. Acting as the Association's Safety Officer.	yes	yes	yes
Junior Treasurer	Day-to-day administration of the Association's finances and monitoring of, and accounting for, ammunition stocks; submission of annual grant application to the Sports Service;	yes	yes	yes

	maintaining accounts in a format and to a standard satisfactory to the Senior Treasurer and the Charity Commission; timely submission of Annual Return to the Charity Commission; other duties detailed in clause 7(3).			
Vice-Captain of Match Rifle	Assisting with selection of the Varsity team for Match Rifle, planning of training pertinent to Match Rifle, and management and procurement of equipment	yes	yes	yes
Vice-Captain of Target Rifle	Assisting with selection of the Varsity team for Target Rifle, planning of training pertinent to Target Rifle, and management and procurement of equipment	yes	yes	yes
Welfare Officer(s)	Ensuring the Association's welfare policies are adhered to in the daily running of the Association; acts as a point of contact for members with a safety or welfare concern.	yes	yes	no
Social Secretary	Organising social events in the pursuit of furthering team cohesion, including arranging the annual dinner of the Association and CURA cocktails during the Imperial meeting; collecting and placing orders for CURA embroidered clothing.	yes	yes	no
Chair	See clause 5(4)	See clause 5(4)		no
Vice-Chair	See clause 5(4)	See clause 5(4)		no
President	See clause 5(5)	no	no	no
Vice-President(s)	See clause 5(5)	no	no	no

- (3) The Senior Treasurer shall be a member of the Regent House or other person approved by the Sports Club Registration Sub-Committee. They shall be appointed by the Committee, subject to the approval of the Sports Club Registration Sub-Committee. The Senior Treasurer shall ensure that there is in place proper finance, administration and regulation of the Association. The Senior Treasurer shall have power to stop transactions by the Junior Treasurer for a period not exceeding twenty-one days. They shall report any exercise of such power together with the circumstances thereof to the Committee.
- (4) The Committee may also have a Chair, who shall be an alumnus of the Association. They shall be elected annually at the Annual General Meeting. If a Chair is elected, they shall be a person deemed by the electing Association members to be knowledgeable on diverse matters pertaining to full-bore shooting. If there be no suitable person available, there shall be no Chair. The Chair shall chair General Meetings (as per clause 6(5)) and Committee meetings (as per clause 5(8)) and shall advise the Committee where they deem appropriate. If they wish, they may be assisted by a Vice-Chair of their choice, who would, *ex officio*, be a co-opted member of the Committee. The (Vice-) Chair may not vote at Committee and General meetings, except as a casting vote when chairing the meeting.

- (5) The Committee shall also have a President, who shall be the current Commanding Officer (CO) of the Cambridge University Officer Training Corps (CUOTC) *ex officio*. If the CO declines the position, it shall remain vacant. The primary role of the President is to maintain and advance the historic relationship between the Association and the CUOTC. The President shall advise the Committee where they deem appropriate. They shall not vote at General or Committee Meetings. The Association may also have up to two Vice-Presidents, usually alumni, who shall be selected by the Committee, who shall assist and advise the Committee in the running of the Association.
- (6) All Committee members (except the Senior Treasurer, (Vice-) Chair and (Vice-) President(s)) must be Full Members of the Association and shall be eligible for re-election each year. If the post of any member of the Committee should fall vacant after election, the Committee shall have the power to fill the vacancy until the next General Meeting at which that post would normally be filled by election, provided that any temporary replacement for the Senior Treasurer is a member of the Regent House, or other person approved by the Sports Club Registration Sub-Committee.
- (7) A majority of the members of the Committee shall be full-time undergraduate or postgraduate students of the University.
- (8) Meetings of the Committee shall be chaired by the Chair, or, in their absence, the Vice-Chair or Captain. If neither the Chair nor Vice-Chair or Captain is present, the remaining members shall elect a Chairperson for that meeting. The quorum for a meeting of the Committee shall be four Student Members and a written record of each meeting shall be kept. If votes be equal the Chairperson of the meeting shall have a casting vote.
- (9) The Committee will be responsible for adopting new policy and codes of practice, and making rules and bye-laws for the conduct of the Association's activities and management of its affairs and must adopt such means as they think sufficient to bring these to the notice of the members. Any such policies, codes, rules and bye-laws shall be binding on all members. Any such addition or alteration to the bye-laws must be laid before the next General Meeting of the Association for ratification. No bye-law, rule, standing order or other regulation may be made which is inconsistent with this constitution.
- (10) Questions arising at a meeting of the Committee shall be decided by a simple majority of votes. The voting rights of Committee members are indicated in clause 5(2). Any eligible Committee member who holds two or more offices shall possess only one vote.
- (11) The Committee will have powers to appoint any non-voting advisers to the Committee as necessary to fulfil its business.

6. GENERAL MEETINGS

- (1) The Association shall hold an Annual General Meeting (AGM) during each Academic year. The AGM shall be held in Cambridge or on-line during Michaelmas Term. At least fourteen days' written notice shall be given to members before the AGM, containing the date, time, and place of the meeting.
- (2) The AGM shall be called to:
 - Approve the Minutes of the previous AGM;
 - Approve the Association's Accounts for the preceding year;

- Receive and review reports from Committee members;
 - Review and agree membership fees;
 - Ratify the Committee for the year ahead;
 - Consider any proposed changes to the Association's Constitution;
 - Conduct such other business as is necessary.
- (3) A Chancellors General Meeting shall be held annually at Bisley after the Chancellors match with the specific purpose of electing the Committee (except the Senior Treasurer, (Vice-) Chair and (Vice-) President(s)) for the year ahead. At least seven days' written notice shall be given to members before the Chancellors General Meeting, containing the date, time, and place of the meeting. If for any reason the Chancellors match is cancelled, the Committee shall make arrangements for holding the Chancellors General Meeting either in person or on-line at the earliest appropriate opportunity. The new Committee shall, unless otherwise determined, take up their duties on the first day of October in that year.
 - (4) Candidates for election to office shall be proposed and seconded by two other members. Every motion at a General Meeting shall be proposed and seconded by two members. Except for changes to the Constitution referred to in clause 8 and Reserved Matters referred to in clause 11, voting shall be by a simple majority. The method shall be by a show of hands at the meeting, or by any other method agreed by the Committee.
 - (5) The Chair, or, in their absence, the Vice-Chair or the Captain shall take the chair at any General Meeting. In the absence of these members the meeting shall elect a Chairperson for that meeting. The Chairperson of the Meeting shall have a casting vote in case no majority is reached. The quorum for a General Meeting shall be 6 members, or 60% of the Student Membership, whichever is fewer. A written record of every General Meeting shall be kept.
 - (6) Only current, fully paid-up Probationary and Full Members are eligible to vote at a General Meeting. The voting rights of the Committee are summarised in clause 5(2).
 - (7) An Extraordinary General Meeting (EGM) may be held at any time during Full Term or during the Imperial Meeting at Bisley Camp (provided the quorum for a General Meeting is met), and may be called by the Committee or at the written request of at least five members. Following such a request, the Honorary Secretary shall organise the meeting. Should the Honorary Secretary fail to implement a members' request for an EGM, the members may submit a complaint as per clause 9(4). An EGM shall only consider the business specified by those requesting it. At least fourteen days' written notice detailing its purpose, date, time and location (physical or online) shall be given to all members before an EGM is held. All procedures shall follow those outlined above for General Meetings.

7. FINANCIAL & LIABILITY MATTERS

- (1) The Association shall maintain a bank account in the name of the Association with a suitable Bank or Building Society to hold the Association's funds.
- (2) The Association shall at all times be affiliated to the National Rifle Association, paying the appropriate affiliation fee annually, and benefitting from relevant insurance including public liability cover.
- (3) It shall be the responsibility of the Junior Treasurer to ensure that monies received are properly accounted for, that sums owed both to and by the Association for goods and services are paid in a timely manner, and that the Association's

financial records are kept in good order. The Junior Treasurer shall ensure continuity of Cambridge resident signatories for any bank accounts held by the Association. The Junior Treasurer shall be responsible for ensuring that the accounts of the Association are made up to the thirty first day of October in every year and submitted to the Senior Treasurer for audit well in advance of the AGM. The Junior Treasurer shall also be responsible for ensuring the Association's compliance with the reporting requirements of the Charity Commission.

- (4) The Senior Treasurer shall make arrangements for the Association's Accounts to be properly audited on an annual basis, either by themselves, or by some other person approved under University Ordinances.
- (5) For so long as the Association shall be registered with the University Sports Service, it shall be the duty of the Committee to ensure that the Association complies with the requirements for registration as a University Sports Club.
- (6) The Committee (acting by its members) is authorised to enter into contractual arrangements with third parties for and on behalf of all members, but only to the extent reasonably necessary for the proper performance of its duties pursuant to the constitution and acting always in the best interests of the Association and its members. Non-Committee members are not entitled to enter into contractual arrangements for and on behalf of other members unless expressly authorised in writing by the Committee.
- (7) When entering into contractual arrangements pursuant to clause 7(6), the Committee shall endeavour to agree a contractual limit on the members' liability which does not exceed the assets of the Association from time to time, or, if not possible, a reasonable limit of liability taking into account the nature of the contract and the circumstances.
- (8) Subject to the provision of sub-clause 8(a) below, no member of the Committee shall acquire any interest in property belonging to the Association (otherwise than as a trustee for the Association) or receive remuneration or be interested (otherwise than as a member of the Committee) in any contract entered into by the Committee.
 - (a) Any member of the Committee for the time being who is a solicitor, accountant or other person engaged in a profession may charge and be paid all the usual professional charges for business done by him or her or his or her firm when instructed by the other members of the Committee to act in a professional capacity on behalf of the Association, provided that at no time shall a majority of the members of the Committee benefit under this provision and that a member of the Committee shall withdraw from any meeting at which his or her own instruction or remuneration, or that of his or her firm, is under discussion.
- (9) The Committee shall have power to expend the funds of the Association as they shall think fit in accordance with the rules and objects of the Association. All monies drawn against Association funds should be authorised by at least two members of the Committee (including the Junior Treasurer), either by signature, or access to online banking facilities
- (10) The assets of the Association shall be held on trust by the members of the Committee as trustees for the benefit of the Association and its members.
- (11) The Committee shall have power, subject to any consents required by law, to sell, lease or dispose of all or any part of the property of the Association, acting always

in the best interests of the Association and its members. The Committee shall also have power to take on lease, or exchange for, any property necessary or beneficial for the achievement of the Association's aims and objects.

- (12) The Committee shall have power to raise funds and to invite and to receive contributions provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law and those arising from its status as a Registered Charity.
- (13) As an unincorporated association, all members are liable for any debts and obligations properly incurred by one or more members on behalf of the Association. In the event that members individually or collectively suffer a claim, penalty or other financial loss or liability on behalf of the Association (whether in negligence, contract or otherwise) which is not covered by insurance, then provided the relevant members have acted in good faith and in accordance with the constitution and have taken all reasonable steps to mitigate their loss, they shall be entitled to an indemnity from the Association's realisable assets up to the value of the assets from time to time, such indemnity to be administered by the Committee, subject to the following exclusions: claims, penalties or other financial loss or liability incurred by a member or members: (i) as a result of criminal offences committed by such members; and/or (ii) in connection with the use of motor vehicles by such members; and/or (iii) which would have been covered by insurance but which due to the acts or omissions of such members (including but not limited to failure to obtain insurance required by law or failure to comply with the terms and conditions of insurance), is not so covered.
- (14) The Senior Treasurer shall not be held personally liable for any financial debt or other obligation unless they are either (i) also a Full member of the Association or (ii) have acted otherwise than in accordance with the Association constitution.

8. CHANGES TO THE CONSTITUTION

- (1) Subject to clause 13 (Reserved Matters) the Constitution may be amended at a General Meeting, with approval of at least two thirds of those members present, or voting. Proposed changes must be circulated at least fourteen days prior to a General Meeting. Any amendments are subject to approval by the University Sports Service, and must be received by the Sports Service within fourteen days of the vote.

9. COMPLAINTS PROCESSES

- (1) Prior to submitting a written complaint members should, where possible and appropriate, first discuss any concerns that they may have in relation to the Association's activities with a member of the Committee, Welfare Officer or relevant team captain so that a suitable informal resolution may be considered. If not possible or appropriate, or an informal resolution cannot be agreed, then the member should follow the complaints process identified in the remainder of this clause 9.
- (2) Prior to submitting a written complaint, members should refer to the University Sports Club Incident Pathway (Students/Adults) to determine the complaints procedure(s) that should be followed. Advice on the appropriate procedure(s) may be sought, in confidence, from the Association or Sports Service Welfare Officer(s) whose contact details can be found in the Association's Welfare Policy.

- (3) Where an Association level complaint is indicated, this must be submitted in writing to the Committee in an expedient manner. Complaints should be treated confidentially and must not be distributed publicly.
 - (a) The Committee will acknowledge receipt of any written complaint within 7 days.
 - (b) The Committee will meet to review the complaint within 21 days of receipt to determine what information, response or action is required. The Committee will also agree an appropriate timescale for the process to be completed. This will be communicated to the complainant within 7 days of the meeting taking place.
 - (c) Where indicated by the University Sports Club Incident Pathway (Students/Adults), or when agreed by the Committee as the appropriate course of action following their meeting, the complaint will be referred to the Senior Treasurer who will conduct an investigation.
- (4) Complaints against a member(s) of the Committee may be lodged with the Senior Treasurer or Chair, or, where a further conflict of interest arises, with the Sports Service who will advise on the appropriate procedures depending on the nature of the complaint.
- (5) The Committee may also trigger the complaints process in the event of an observed or alleged breach of the Code of Conduct.

10. DISCIPLINARY PROCESSES

- (1) Subject to the remainder of this clause 10, the Committee, in consultation with the Senior Treasurer, shall have the authority to expel or to suspend a member or members whose actions are felt to be such as to bring the Association into disrepute, breach its Code of Conduct, pose a risk to safety, or gravely harm the interests of its members.
- (2) The Committee, in consultation with the Senior Treasurer, may also take other disciplinary action in respect of a member of the Association, commensurate with the seriousness of the offence.
- (3) The Captain may immediately exclude a member from participating in shooting activities of the Association on safety grounds, pending investigation. In the Captain's absence, this power is vested in Committee members present. Following exclusion of the member, the decision shall be brought before Committee within ten days to revoke the exclusion, suspend membership (following clause 10(5)) or effect the expulsion of the member (following clause 10(6)).
- (4) In line with clause 9, written notice of any investigation by the Senior Treasurer will be provided within 28 days of a complaint being received. In the case of serious misconduct, the Committee, in consultation with the Senior Treasurer, may suspend a member pending the outcome of the investigation as detailed in clause 10(5).
- (5) The suspension of a member can only be effected following a majority vote of Committee members as detailed in clause 5(2).
 - (a) Following the passing of such a vote, suspension occurs with immediate effect and does not require prior notice be given to the inculpated member.

- (b) A meeting of the Committee should be held within twenty-one days of a suspension being applied to decide whether the suspension should be revoked, maintained, expulsion pursued, or some other measure taken. The inculpated member should be given, in writing, at least seven days' notice of this meeting.
 - (c) Any Committee member who holds two or more offices shall possess only one vote.
- (6) The expulsion of a member can only be effected following a majority vote of Committee members as detailed in clause 5(2).
 - (a) The member has been given, in writing, at least seven days' notice of the meeting of the Committee at which the expulsion will be proposed and the reasons why it is to be proposed; and
 - (b) The member or, at the option of the member, a representative (who need not be a member of the Association) has been given an opportunity to make written or oral representations to the meeting.
 - (c) Such a meeting must be attended by at least half of the Committee members eligible to vote. Any Committee member who holds two or more offices shall possess only one vote.
- (7) In the event of an expulsion, the expelled member is required to return all equipment, documents and finances belonging to the Association within 7 days. They will not be entitled to any full or partial refund of annual subscriptions, and will remain liable to the Association for any outstanding debts to the Association.
- (8) If a member who has been expelled, suspended or subject to other disciplinary action pursuant to this clause wishes to appeal the decision, that appeal should be made to the Secretary of the University Sports Committee who will convene a Review Group from members of the Sports Committee/Sub-Committees. The Review Group will consider the investigation process and the facts of the case (seeking competent input where required on matters such as firearms safety and legislation) and their decision will be final.

11. DISSOLUTION

- (1) A resolution to dissolve the Association can only be passed at a General Meeting in accordance with clause 13.
- (2) In the event of dissolution, all debts shall be cleared with any remaining funds of the Association. Any assets remaining after all liabilities have been met shall become the property of the University and shall be transferred to the Sports Service - except where the acquisition of said assets (firearms and/or live ammunition) shall put the University and/or Sports Service in breach of the UK Firearms Act 1968, any amendments to said Act, or any future firearms licensing laws published by the UK Government. Such assets must be deposited with a registered RFD (Registered Firearms Dealer) or transferred to a private or independent Association's FAC (Firearms Certificate). Considering the Association's status as a registered charity and the Charity Commission's guidelines, the preferred course of action shall be the transfer of firearms and/or ammunition to another charity or Association having aims and objects similar to those of CURA (as laid out in clause 2) and which is able legally and logistically

to take possession of said assets. This shall occur at the sole discretion of the Committee.

12. FIREARMS SAFETY AND HOME OFFICE APPROVAL MATTERS

- (1) When at any shooting range, all members shall observe the Association's Safety Policy and any applicable safety regulations published by the NRA or the range operators.
- (2) No member of the Association shall in any way participate in any action liable to endanger life or lead to personal injury, including, but not limited to, taking possession of any firearm or ammunition in an unauthorised manner.
- (3) Additionally, all members shall be bound by the Association's Safety Policy, Welfare Policy, and Code of Conduct.
- (4) The Association shall maintain its status as a Home Office Approved rifle club.
- (5) The Association shall ensure that the local police force (Cambridgeshire Constabulary) is provided from time to time with an up-to-date list of all Full and Probationary members of the Association along with their home address, date of birth and place of birth. Pursuant to this, all members shall, upon joining the Association, and subsequently upon any change to this address, communicate to the Honorary Secretary their home address. All notices required by this Constitution to be sent to members shall be deemed to have been sent if posted to such address or if emailed to members' University of Cambridge email address and no non-delivery response is received after 24 hours.

13. RESERVED MATTERS

The following matters (the "Reserved Matters") require approval by the Senior Treasurer and at least two thirds of the Members voting at any General Meeting at which any of the following matters require approval:

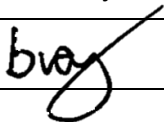
- (1) Any amendment to the Constitution which materially affects the position of the Members or which materially alters the relationship between the Association and the University.
- (2) The dissolution of the Association.
- (3) Any proposal which has a material impact on the Association, its members, its assets, and/or its finances.
- (4) The application and/or use of Association/financial assets of the Association other than for the benefit of the Association.

14. PROVISION OF INFORMATION

The Committee must supply annual accounts of the Association to the University, together with such other information as the University may reasonably require from time to time, whether in connection with the Association's registration as a Sports Club of the University, or in relation to the need to ensure that the Association is being administered in accordance with paragraph 28(1)(a) of Schedule 3 to the Charities Act 2011 or otherwise.

15. DECLARATION:

Cambridge University Rifle Association hereby adopts and accepts this constitution as its current constitution regulating the actions of members, and will also comply with all University and legal requirements.

Name	Ben Vary	Position	Captain
Sign		Date	25/08/2025

Name	Matthew Seah	Position	Senior Treasurer
Sign		Date	28/08/2025

APPENDIX A – SELECTION OF TEAMS

- (1) The Captain shall select teams to represent the University of Cambridge in full-bore shooting and they may be assisted by the Honorary Secretary and the Vice-Captain of the relevant discipline. The Captain shall be responsible for the award of Half-Blues and the Colours of the Association. The power to select teams shall not be open to any review by Committee, General Meeting or in any way, and the Committee shall in public concur in team selection.

APPENDIX B – AWARDING OF ASSOCIATION COLOURS, HALF-BLUES & FULL-BLUES

- (1) Upon submission of sufficient evidence to the Joint Blues Committee, a maximum of eight Half Blues a year may be awarded to athletes who fulfil one of the following criteria:
 - Competes in the Humphry Varsity Match achieving a score of 200 OR
 - Competes in the Chancellors Varsity Match achieving a score of 140
- (2) Upon submission of sufficient evidence to the Joint Blues Committee, a Full Blue may be awarded to an athlete who fulfils the following criteria in the same season:
 - Meeting the criteria for a Half Blue AND
 - Two of the following:
 1. A score of 195 or higher in the Heslop Cup (small-bore)
 2. The highest or second highest score in the Humphry Varsity Match out of both teams
 3. A score higher than 2 points below the average of the Great Britain Kolapore team in the Chancellors Varsity Match in the same year.

In addition, the Captain may apply to the Blues Committee for an Extraordinary Full-Blue in the case of an exceptional performance during the season by a member.
- (3) Club Colours are awarded to athletes competing in a *Varsity Match* or *Universities Long Range Match* but not achieving Half Blue criteria.

APPENDIX C – DESIGNATED APPAREL FOR HOLDERS OF ASSOCIATION COLOURS, HALF-BLUES & FULL-BLUES

- (1) The following items shall be available to those members of the Association who have been awarded the Colours of the Association:
 - (a) A claret tie with diagonal stripes of Cambridge Blue 1/4 inch in width at intervals of 1 & 3/8 inches
 - (b) A flannel scarf with five equal long stripes those on the outside and in the centre being claret and the remainder being of Cambridge Blue.
 - (c) A claret blazer bound at the edges, on the pockets and on the sleeves with silk binding 1 inch in width of Cambridge Blue. On the breast pocket, the Arms of the University of Cambridge and below the letters "CURA" worked in gold. The buttons shall be gilt.
 - (d) A white pullover with band round the neck and waist of claret divided with Cambridge Blue. The letters "CURA" worked in Cambridge Blue upon the front.
- (2) The following items shall be available to those members of the

Association who have been awarded a Half-Blue:

- (a) A tie with equal diagonal stripes of white and Cambridge Blue 1 inch in width.
 - (b) A flannel scarf with five equal long stripes on the outside and in the centre being of Cambridge Blue and the remainder being white.
 - (c) A square with equal stripes 1 inch in width of white and Cambridge Blue.
 - (d) A white blazer bound at the edges, on the pockets and on the sleeves with silk binding 1 inch in width of Cambridge Blue, and on the breast pocket a Cambridge lion and Roman numerals worked in Cambridge Blue. The team for the Chancellors shall wear the numeral VIII below the lion and the team for the Humphry shall wear the numeral IV above the lion. The buttons shall be silver.
 - (e) A white pullover with a half-blue band round the neck and waist 1 & 1/2 inches in width, and across the front a Cambridge lion and below the letters "CURA" worked in Cambridge Blue.
- (3) The following items shall be available to those members of the Association who have been awarded a Full Blue:
- (a) A tie in Cambridge Blue without markings.
 - (b) A flannel scarf in Cambridge Blue without markings.
 - (c) A square in Cambridge Blue without markings.
 - (d) A Cambridge Blue blazer with the arms of the University of Cambridge and below the letters "CURA" worked in gold on the breast pocket. The team for the Chancellors shall wear the roman numeral VIII below the crest, and the team for the Humphry shall wear the numeral IV above the crest. The buttons shall be gilt.
 - (e) A white pullover with a fall-blue band round the neck and waist 1 & 1/2 inches in width, and across the front a Cambridge lion and below the letters "CURA" worked in Cambridge Blue.
- (4) The following items shall be available to all members of the Association:
- (a) An Association scarf of three stripes of equal width. The centre one being in Cambridge Blue and the Outer two being in claret (the reverse on the back).
 - (b) A claret tie, with crossed Target Rifles at intervals, worked in Cambridge Blue.
- (5) The following item shall be available to members of the XII Club:
- (a) An Association tie with the Roman numerals XII 5mm high worked in Cambridge Blue at intervals.

APPENDIX D – TROPHIES OF THE ASSOCIATION:

Trophy	Discipline	Event & Conditions
Easter Bisley		
Prince of Wales	TR	Winner Grand Aggregate practices
Baker Cup	TR	Highest Novice in above
Caldwell & Medal	TR	Highest in Captain v Secretary match
Peek Bowl	TR	Winner SR Aggregate including Captain v Secretary match
Bisley Turkey	TR/MR	Worst shooting performance in a match or practice, at Captain's discretion
Imperial Meeting		
Bisley Turkey	TR/MR	Worst shooting performance in a match or practice, at Captain's discretion
Caldwell	TR	SR Aggregate including Donegall
Grantham	TR	Highest in Grand Aggregate
Guest's Cup	MR	Aggregate of Albert and Humphry
Peek Bowl	TR	Long Range Aggregate
Prince of Wales	TR	Furthest in Sovereign's Prize
Tertia Cup	TR	Highest woman in Grand Aggregate
Trinity Fellows'	MR	Highest in Hopton
Whistling Man	TR	Highest score in Chancellors
Wooden Spoon	TR	Lowest score in Chancellors